



## **Community Foundation Library Fund Guidelines**

### **Eligibility**

Grant applications will be accepted from public libraries or historical societies **in collaboration with public libraries** in Broome, Chenango, Delaware, Otsego and Tioga counties.

### **Grant Criteria**

- Grant proposals will be considered for amounts from \$500 and up to \$2,500 that address a specific public library need to enhance library resources, programs or services or that will assist in the production of an historical exhibition **in conjunction with** a public library.
- Grant proposals for library operating and maintenance funds, reimbursed expenses, funds for existing programs where no improvement or expansion is proposed and staff salaries are specifically excluded from consideration; the purpose of the fund is to expand the outreach efforts of libraries and to enrich rather than replace traditional tax-based support.
- The Community Foundation Library Fund may award less than the amount requested and may consider matching or challenge grants.

### **How to Submit**

- Applicants should login or create an account in our on-line system and select the Community Foundation Library Fund option. For more instruction, visit our website [www.donorswhocare.org](http://www.donorswhocare.org) and click on the “How to Apply” tab.
- Deadline for applications will be announced.

Please contact Program Officer, Tina Barber at [tbarber@donorswhocare.org](mailto:tbarber@donorswhocare.org) or (607) 206-5180 should you have any questions or concerns.